

First time buyers please follow the link [First Order](#) on our Home Page

ORDER FORM

Viceroy Business Forms Inc.

Tel:(416)588-0077
Fax:(416)538-0747

A Division of VICEROY INTERNATIONAL FORMS
266 Roncesvalles Ave., Toronto, ON, M6R 2M1

Sales Order#	
Purch.Order #	

PLEASE MAKE CHEQUES PAYABLE TO: VICEROY INTERNATIONAL FORMS

Office use only: Emergency Rush Critical Normal Routine

1. Approved: _____ Authorized Signature: _____

Date ordered: _____

2. Please fill in: Software: _____ *** Please fill in date required:** _____

New order Repeat order Exact With changes

Previous Order No. _____

Ref letter	Form Number	Description (e.g.cheque,inv, etc.)	Form type (e.g.continuous,laser)	No.of parts	Start No.	Qty	Base Amount
A							
B							
C							

3 Options see description of options in Price list. Important: When ordering options see Ref.letter from 2.

Ref	Logo(kind)	Ink colour(s)	Others (please specify)	Amount
A				
B				
C				
Shipping & Handling				

Shipping instructions: Customer pickup Other _____

Ship by Air Courier Ship by Ground Courier

Ship by Canada Post Priority Courier Xpresspost Regular Post

Ship on Customer Account # _____ via: _____

Subtotal
PST
GST
Total

4 Personalized Information:

A sample cheque marked "VOID" or a MICR sheet from your bank is required to process your cheque order.
Make sure the information is up to date. The information will appear as you show it.

Background colour: blue #287 green #348 buff #142 red #185 brown #168 gray other _____

5 Shipping, Billing & Mailing Information:

Bill to: Company:	
Address:	
City/Prov/Code:	
Ship to: Company:	
Street address:	
City/Prov/Code:	

Contact:	
Phone	
Fax	
Email	

Mail invoice to:
 Billing address Shipping address
 Other: _____

6 Payment Terms: Credit Card or cheque with order. No COD orders. Credit available for approved accounts.

I will be paying by: Visa Approved cheque Other

Payment w/order

Name of cardholder	Card Number:	Exp.Date:
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Visit our website at www.viceroyforms.com

Email: cs@viceroyforms.com